

SAMPLE PERMIT

Fire Impairment

This fire impairment permit must be completed by the contractors, staff, or volunteers before temporarily impairing fire and smoke detection systems.

This permit must be issued to the nominated organisation’s fire prevention officer for approval prior to isolation(s).

Date	
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Organisation (name)	
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Building/Address	
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Site Area affected	
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Person/Organisation requesting Fire impairment	
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Nominated work supervisor	
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Impairment permit valid.

From date		To date:	
Time of impairment		Time restored	

Description of work being conducted	Yes	No
Hot work repairs		
Mains water supply repairs		
Fire detection repairs		
Fire alarm system repairs		
Other...		
Other...		
Other...		
Other...		

Fire protection system impaired	Yes	No
Fire alarm and monitoring system		
Mains water supply		
Fire detection system		
Underground piping and control valves		
special suppression systems		
Automatic sprinkler system		
Fire pump		
Other...		

	Yes	No
Nominated work supervisor notified		
Contractor safety induction administered		
Hot work permit or other (if required)		
Fire watcher established (if required)		
Fire extinguishers tested and available		
Local fire brigade notified		
Work area/ surrounds cleared of combustibles		
Work area/ surrounds cleared of flammables		
Hazardous processes stopped during impairment		

Nominated work supervisor - permit approval

Name		
Signature	Date	

	Yes	No
Fire protection system fully restored and tested		
Fire watch complete after a nominated period of time		
Removal of fire impairment permit		
Fire brigade notified		
All work equipment and waste removed from the site		
Other...		

Nominated work supervisor - work complete

Name		
Signature	Date	

Note: Fire Impairment Notice's must be forwarded to **Baptist Insurance Services** for review and further consideration. Allowing notification/ instructions being forwarded onto our Property Insurer for there approval and sign off.

Local State Manager Contacts

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