

**CHURCH RISK ASSESSMENT REGISTER**  
**XXX CHURCH**



Completion Date: DD/MM/YYYY

Risk ID	Risk Identification		Existing Control Measures	Like. Rating	Cons. Rating	Overall Risk	Proposed Control Measures	Responsible Person	Due Date	Notes
	What could happen?	Likely consequences								
<b>Examples</b>										
1	Known sex offender attends community dinner.									This an example risk for illustration purposes
2	Offering levels below budget expectations									This an example risk for illustration purposes
3	Associate pastor alienates a number of the church congregation									This an example risk for illustration purposes
4	Person with disability not able to access toilets									This an example risk for illustration purposes

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	What could happen?	Likely consequences								

Column Name	Description of contents
Risk ID	Unique identifier of risk for reference purposes.
What could happen	Describe the nature of the risk.
Likely consequences	Describe the consequences of the risk occurring.
Existing control measures	Describe any exiting control measures that reduce the likelihood or consequences of the risk.
Like. Rating	Likelihood rating - L1 to L5, refer Risk Matrix on separate sheet.
Cons. Rating	Consequence rating - C1 to C5, refer Risk Matrix on separate sheet.
Proposed control measures	Described proposed control measures to reduce the likelihood or consequences of the risk.
Responsible Person	The name of the person responsible for developing the proposed control measures.
Due date	The date by which the proposed control measures should be implemented.

**CHURCH RISK ASSESSMENT MATRIX**  
**XXX CHURCH**



**Likelihood**

		<i>Example Values</i>	<i>Your church values</i>
<b>L5</b>	<b>Almost Certain</b>	Expected to occur in most circumstances	
<b>L4</b>	<b>Likely</b>	Expected to occur occasionally (more than 50% of time)	
<b>L3</b>	<b>Possible</b>	Expected sometimes (less than 50% of time)	
<b>L2</b>	<b>Unlikely</b>	Occurs only in unusual circumstances	
<b>L1</b>	<b>Rare</b>	Possible but not expected to occur	

**Consequence**

		<i>Example Values</i>	<i>Your church values</i>
<b>C5</b>	<b>Extreme</b>	Death and/or sustained national media coverage	
<b>C4</b>	<b>Major</b>	Extreme/permanent injuries; major negative state media	
<b>C3</b>	<b>Moderate</b>	Medical treatment required; one off state media or sustained local media	
<b>C2</b>	<b>Minor</b>	First aid required; one off digital media, TV or newspaper coverage	
<b>C1</b>	<b>Insignificant</b>	No treatment required; one off local media coverage	

**Risk Matrix**

		<b>C1</b>	<b>C2</b>	<b>C3</b>	<b>C4</b>	<b>C5</b>
		Insignificant	Minor	Moderate	Major	Extreme
<b>L5</b>	<b>Almost Certain</b>	Low	Medium	High	High	High
<b>L4</b>	<b>Likely</b>	Low	Medium	Medium	High	High
<b>L3</b>	<b>Possible</b>	Low	Medium	Medium	High	High
<b>L2</b>	<b>Unlikely</b>	Low	Low	Medium	Medium	High
<b>L1</b>	<b>Rare</b>	Low	Low	Low	Medium	High

**Escalation and Communication Actions**

<b>Overall Risk</b>	<b>Escalation &amp; Communication Actions</b>
<b>High</b>	Escalate to Church Council/Board/Diaconate; active plans in place; weekly monitoring
<b>Medium</b>	Escalate to Senior Pastor; active plans in place; monthly monitoring
<b>Low</b>	Responsible person monitoring; lower priority plans in place