

INSERT SCHOOL NAME HERE

BIS006A Info_Schools_Risk Register Tool v2.xlsx

[illegible]

Column Name	Description of contents
Risk ID	Unique identifier of risk for reference purposes.
What could happen	Describe the nature of the risk.
Likely consequences	Describe the consequences of the risk occurring.
Existing control measures	Describe any existing control measures that reduce the likelihood or consequences of the risk.
Like. Rating	Likelihood rating - L1 to L5, refer Risk Matrix on separate sheet.
Cons. Rating	Consequence rating - C1 to C5, refer Risk Matrix on separate sheet.
Proposed control measures	Described proposed control measures to reduce the likelihood or consequences of the risk.
Responsible Person	The name of the person responsible for developing the proposed control measures.
Due date	The date by which the proposed control measures should be implemented.

CHURCH RISK ASSESSMENT MATRIX
INSERT SCHOOL NAME HERE



Likelihood

		<i>Example Values</i>	<i>Your church values</i>
L5	Almost Certain	Expected to occur in most circumstances	
L4	Likely	Expected to occur occasionally (more than 50% of time)	
L3	Possible	Expected sometimes (less than 50% of time)	
L2	Unlikely	Occurs only in unusual circumstances	
L1	Rare	Possible but not expected to occur	

Consequence

		<i>Example Values</i>	<i>Your church values</i>
C5	Extreme	Death and/or sustained national media coverage	
C4	Major	Extreme/permanent injuries; major negative state media	
C3	Moderate	Medical treatment required; one off state media or sustained local media	
C2	Minor	First aid required; one off digital media, TV or newspaper coverage	
C1	Insignificant	No treatment required; one off local media coverage	

Risk Matrix

		C1	C2	C3	C4	C5
		Insignificant	Minor	Moderate	Major	Extreme
L5	Almost Certain	Low	Medium	High	High	High
L4	Likely	Low	Medium	Medium	High	High
L3	Possible	Low	Medium	Medium	High	High
L2	Unlikely	Low	Low	Medium	Medium	High
L1	Rare	Low	Low	Low	Medium	High

Escalation and Communication Actions

<i>Overall Risk</i>	<i>Escalation & Communication Actions</i>
High	Escalate to Church Council/Board/Diaconate; active plans in place; weekly monitoring
Medium	Escalate to Senior Pastor; active plans in place; monthly monitoring
Low	Responsible person monitoring; lower priority plans in place